

## United Guarding Services Ltd Environmental Policy



United Guarding Services is a supplier of uniformed security staff and mobile security patrols.

Protection of the environment in which we live and operate is part of United Guarding's values and principles and we consider it to be sound business practice. Care for the environment is one of our key responsibilities and an important part of the way in which we do business.

In this policy statement we aim to:

- Comply with all relevant environmental legislation ISO14001, regulations and approved codes of practice;
- Protect the environment by striving to prevent and minimise our contribution to pollution of land, air and water;
- Seek to keep wastage to a minimum and maximise the efficient use of materials and resources;
- Manage and dispose of all waste in a responsible manner;
- Provide training for our staff so that we all work in accordance with this policy and within an environmentally aware culture,
- Regularly communicate our environmental performance to our employees and other significant stakeholders;
- Develop our management processes to ensure that environmental factors are considered during planning and implementation;
- Monitor and continuously improve our environmental performance.

Environmental targets:

- Reduce our carbon footprint wherever possible
- Recycle paper in our offices
- Ensure that 75% of our company vehicles achieve 123g/km or less of carbon emissions by 2020
- Reduce our electricity usage wherever possible

To achieve our aims, we will:

1. Have recycling bins in use and signage encouraging recycling.
2. Equipment is to be turned off when not being used.
3. Communications by email are to be encouraged, and email messages are to be read onscreen to determine whether it's necessary to print them.
4. Double-sided documents are to be produced where possible.

5. Regular toilet inspections will take place in order to make sure taps are not left dripping.
6. Training is to be provided in order for all staff to work in line with the environmental policy, with refresher courses happening periodically.
7. Investigation is to be an ongoing matter in order to search for "greener" products and services in the local community. E.g. choosing suppliers who will take back packaging for reuse.
8. Energy saving light bulbs will replace standard light bulbs.
9. Before deciding whether new office furniture is needed, existing office furniture must be assessed to see if it can be refurbished.
10. Apply strict internal quality controls for environmental issues.
11. Maintain our equipment to a high standard in order to meet environmental objectives
12. Implement new technology to improve working practices for example fax modems/energy saving light bulbs.
13. Include issues involving United Guarding and the environment in the Newsletter.

The policy statement will be regularly reviewed and update as necessary. The management team endorses these policy statements and is fully committed to their implementation.

**Michael Collyer | Managing Director**